

FAREHAM

BOROUGH COUNCIL

Report to the Health and Public Protection Policy Development and Review Panel

Date **06 March 2018**

Report of: **Director of Planning and Regulation**

Subject: **FINAL REVIEW OF WORK PROGRAMME 2017/18 AND DRAFT WORK
PROGRAMME 2018/19**

SUMMARY

At the last meeting of the panel on the 16 January 2018, Members reviewed the existing Work Programme for 2017/18, and also considered the draft Work Programme for 2018/19. The Panel is now invited to further review the Work Programme for the current year and finalise a draft Work Programme for 2018/19

RECOMMENDATION

It is recommended that the Panel:

- (a) reviews the Work Programme for the current year 2017/18, as attached as Appendix A to this report;
- (b) approves the proposed Work Programme for 2018/19, as attached as Appendix C to this report; and
- (c) submits the proposed Work Programme for 2018/19 to the Council for endorsement.

INTRODUCTION

1. At the meeting of the Panel on 16 January 2018, Members reviewed the 2017/18 Work Programme and were invited to consider items and review a proposed Work Programme for the next municipal year. This is the last cycle of meetings for this municipal year and the Panel is invited to finalise its review of this year's work and confirm the draft Work Programme for 2018/19.

THE PANEL'S TERMS OF REFERENCE

2. Under its terms of reference, The Health and Public Protection Policy Development and Review Panel is responsible for:-
 - Reporting and advising upon policies and proposals relating to the Health and Public Protection Portfolio;
 - Assisting Full Council and the Executive in the development and formulation of policy; and
 - Reviewing the performance of services provided directly or indirectly by the Council.

THE CURRENT WORK PROGRAMME – 2017/18

3. Appendix A to this report sets out details of the current year's Work Programme for review by the Panel.

For Members' information, Appendix B contains details of the outcomes from matters considered at Panel meetings during the current municipal year.

REVISIONS TO THE CURRENT WORK PROGRAMME 2017/18

4. As agreed at the last meeting, Members are asked to note the addition of an item entitled 'Air Quality Update' to the agenda of the meeting scheduled to take place on 06 March 2018.

DRAFT WORK PROGRAMME FOR 2018/19

5. Appendix C sets out details of the proposed items for consideration during 2018/19. As Members are aware, the Panel's focus is on 'policy development' and it is suggested that Members may want to consider setting up smaller working groups to work with officers on specific subjects. The Panel is also likely to consider reports on specific subjects on more than one occasion during the course of the year, as the policy is developed and before final recommendations are made to the Executive.
6. It is also for the Panel to consider whether any review of items under the Council's policy framework will be included in the 2018/19 programme.
7. Appendix D contains a list of the plans and strategies currently contained in the Council's policy framework. This list may however be subject to amendment arising from any future changes to the Constitution.

RISK ASSESSMENT

8. There are no significant risk considerations in relation to this report

CONCLUSION

9. To summarise, the Panel is now invited to:-
 - (i) review the outcome of its Work Programme for the current year 2017/18;
 - (ii) agree a draft Work Programme for 2018/19, having considered the proposed draft set out in Appendix C, and at the same time add to the Panel's draft Programme for 2018/19 any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual Members and accepted by the Panel; and
 - (iii) submit the agreed Work Programme for 2018/19 to the Council for endorsement.

Appendices

Appendix A: Current Work Programme for 2017/18

Appendix B: Work Programme 2017/18 – Outcomes

Appendix C: Draft Work Programme for 2018/19

Appendix D: Policy Framework

Background Papers:

None

Reference Papers:

None

Enquiries:

For further information on this report please contact Richard Jolley (Ext 4388).

APPENDIX A

**HEALTH AND PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL –
WORK PROGRAMME 2017/18**

MEETING DATES FOR 2017/18	ITEMS
30 May 2017	Police Crime Panel Update
	Health Update
	Annual Update on Fareham & Gosport Environmental Health Partnership
	Review of Work Programme 2017/18
25 July 2017	Police Crime Panel Update
	Health Update
	Biennial Review of Fareham's Parking Enforcement Policy
	Annual Report on Fareham Parking Enforcement Service
	Review of Work Programme 2017/18
12 September 2017	Police Crime Panel Update
	Health Update
	Fareham Town Centre Public Spaces Protection Order - Update
	Presentation: The Food Standard's Agency plans for the future Regulation of Food
	Presentation: Proposals for Virtual Parking Permits
	Review of Work Programme 2017/18
14 November 2017	Presentation by Hampshire Police
	Police Crime Panel Update
	Health Update
	Annual Health & Safety Performance 2016/17
	Presentation: Air Quality Update
	Review of Work Programme 2017/18
16 January 2018	Police Crime Panel Update
	Health Update
	Presentation: Enforcement and CCTV Update
	Preliminary review of Work Programme for 2017/18 and preliminary draft Work Programme for 2018/19
06 March 2018	Police Crime Panel
	Health Update
	Presentation: Air Quality Update
	Presentation: Fareham Town Centre Public Spaces Protection Order Update
	Annual Update on Fareham Community Safety Partnership
	Final Review of Work Programme for 2017/18 and draft Work Programme for 2018/19

**Health & Public Protection Policy Development and Review Panel –
Work Programme 2017/18 - Outcomes**

MEETING DATE	30 May 2017
<u>Subject</u>	Health Update
Type of Item	Verbal Update
Action by Panel	<p>The Panel received a verbal update on Local Strategic Health issues from Councillor T M Cartwright MBE, the Executive Member for Health and Public Protection.</p> <p>Members were advised that Hampshire County Council is responsible for the overview and scrutiny of health services. Fareham Borough Council does not have a statutory role in health provision and can only influence plans through Member representation on the Clinical Commissioning Group and other health related Partnership Boards.</p> <p>In response to concerns raised by the Panel regarding long standing issues in respect of the management and provision of services at Fareham Community Hospital, Members were advised that Suella Fernandez chairs a local Task Force that focusses on improving the use of the hospital. Members commented that it would be useful to receive a report at a future meeting on progress that has been made.</p> <p>Councillor Cartwright was thanked for providing his verbal update.</p>
Outcome	Complete
Link Officer	N/A
<u>Subject</u>	Police Crime Panel

Type of Item	Verbal Update
Action by Panel	<p>The Panel received a verbal update on the Police Crime Panel from Councillor T M Cartwright MBE, the Executive Member for Health and Public Protection.</p> <p>Councillor Cartwright reported that the Police and Crime Panel strategy meeting took place on 07 April 2017 at which the Panel reviewed the Estates Strategy and the Police and Crime Delivery Plan.</p> <p>Members were advised that there has been no response from the Police Crime Commissioner regarding when the planned move to the Civic Offices will take place and as plans have now been ongoing for over two years, there is concern that revenue is being lost as a result of the extended delay.</p> <p>Councillor Cartwright outlined concerns raised by the Police Crime Panel that the information provided in the Police and Crime Delivery Plan makes it difficult to measure with any clarity whether targets and objectives are being achieved. This will be taken forward by the Police Crime Panel at its next meeting.</p> <p>Councillor Cartwright was thanked for providing his verbal update.</p>
Outcome	Complete
Link Officer	N/A
<u>Subject</u>	Annual Update on the Fareham & Gosport Environmental Health Partnership
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation by the Head of Environmental Health on the Fareham and Gosport Environmental Health Partnership. This included:-</p> <ul style="list-style-type: none"> • Partnership Milestones • Environmental Health Management • Scope of the Service • 2011-2016 Timeline • Staffing structure comparisons

	<ul style="list-style-type: none"> • Financial Information • Current Performance • Current Issues • An overview of the Pest Control Service <p>The Panel asked questions in relations to the forthcoming review of the pest control service. The Head of Environmental Health advised that it will be for Members to decide the future approach to pest control service provision once all the relevant information has been collated.</p> <p>The Head of Environmental Health was thanked for providing a very informative presentation.</p>
Outcome	Complete
Link Officer	Ian Rickman
<u>Subject</u>	Health and Public Protection Policy Development and Review Panel Work Programme
Type of Item	Report
Action by Panel	<p>The Panel considered a report from the Director of Planning and Regulation which reviewed the Panel's Work Programme for 2017/18.</p> <p>Members noted the postponement of the update on the Fareham Town Centre Public Spaces Protection Order (PSPO) from the July meeting to the September meeting in order that the report can take into account the impact of the Order over the summer months.</p> <p>At the request of Members it was AGREED that a Report on Fareham Community Hospital would be added to the Work Programme as an unallocated item.</p>
Outcome	Complete
Link Officer	Richard Jolley

MEETING DATE	25 July 2017
<u>Subject</u>	Police Crime Panel Update
Type of item	Verbal Update
Action by Panel	<p>The Panel received a verbal update on the Police Crime Panel from Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection.</p> <p>Councillor Cartwright reported on the recent meeting of the Police Crime Panel, advising of the appointments of Dave Stewart and Jan Warwick as the Chair and Vice Chair of the Panel for the coming year and the appointments of Mr James Payne as Chief Executive and Mr Andy Lowe as Chief Finance Officer.</p> <p>Members were updated on the items of business discussed at the meeting. This included a review of the Estates Strategy which will now involve relocation of the policing team in Fareham to the purpose-built police station at Park Gate rather than to the Civic Offices. Sub premises will be secured in due course to ensure that there is a continued police presence in the town centre.</p> <p>The Police & Crime Commissioner's Delivery Plan is now available. The Plan sets out the detailed approach to delivering the Police and Crime Plan, including the intended outcomes and the measurements used to assess them. As the Police Crime Panel feels that the format of the information provided does not make it easy to understand progress being made, the Working Group will scrutinise the plan in more detail and request greater clarity.</p> <p>The Police Crime Panel continues to undertake a programme of proactive scrutiny. Rural Crime will be the next topic to be reviewed to assess the progress being made in reducing the gap in solved crime rates between rural and non-rural areas.</p> <p>It was AGREED that Councillor Cartwright be thanked for providing his verbal update.</p>
Outcome	Complete
Link Officer	N/A

<u>Subject</u>	Health Update
Type of Item	Verbal Update
Action by Panel	<p>The Panel received a verbal update on Local Strategic Health issues from Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection.</p> <p>Councillor Cartwright reported that Suella Fernandes presented a health statement at the Fareham Community Hospital last week. This included an announcement that a new appointments system will be trialled at the Hospital to cover GP services in Stubbington, Titchfield, Highlands Road and Whiteley. Patients requesting same day appointments will be given an appointment to see a GP at the Community Hospital, freeing up the local surgeries to undertake appointments that have been booked in advance. If successful, this system may be rolled out to other parts of the Borough.</p> <p>Councillor Cartwright advised that it is clear from the audience response to the statement that residents' main requirements of the Community Hospital are Accident & Emergency cover and Diagnostic Services. Residents are also keen to understand plans for provision of healthcare in Welborne given that the Clinical Commissioning Group has ignored public consultation exercises and will not allocate new resources to cover the area. Members expressed considerable concern that existing provision, particularly the Highlands Road Surgery, does not have the capacity to cover any additional patients.</p> <p>It was AGREED that Councillor Cartwright be thanked for providing his verbal update.</p>
Outcome	Complete
Link Officer	N/A
<u>Subject</u>	Annual Report on Fareham Parking Enforcement Service
Type of Item	Report

<p>Action by Panel</p>	<p>The Panel considered a report by the Director of Operations which provided Members with an update on the last twelve months' operation of the Fareham Parking Enforcement Service.</p> <p>The Head of Parking and Enforcement gave a brief presentation which focussed on the key points contained in the report, including:</p> <ul style="list-style-type: none"> • An overview of the service • On/off street Enforcement • Challenges to Penalty Charge Notices (PCNs) and a sample of reasons for cancellations • Current stage of PCNs served in 2016/17 • Number of PCNs paid by financial year • PCN challenges by financial year • On-street Enforcement Budget and Expenditure 2016/17 • Off-street Enforcement and Expenditure 2016/17. <p>In response to Members enquiring whether consideration has been given to introducing the use of virtual parking permits, the Head of Parking and Enforcement acknowledged that this could be a good opportunity to reduce costs and, at the request of the Panel, undertook to carry out further research to update Members in due course.</p> <p>It was AGREED that:-</p> <p>(a) the Panel note the content of the report;</p> <p>(b) the Head of Parking & Enforcement be thanked for his informative presentation; and</p> <p>(c) the Head of Parking and Enforcement provide a report at a future meeting of the Panel on the viability of introducing virtual parking permits.</p>
<p>Outcome</p>	<p>Complete</p>
<p>Link Officer</p>	<p>Kevin Wright</p>
<p><u>Subject</u></p>	<p>Biennial Review of Parking Enforcement Policy</p>

Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Operations on the Biennial Review of the Parking Enforcement Policy.</p> <p>It was AGREED that the revised Parking Enforcement Policy, as shown in Appendix A to the report, be recommended to the Executive for approval.</p>
Outcome	Approved by Executive 04 September 2017
Link Officer	Kevin Wright
<u>Subject</u>	Health and Public Protection Policy Development and Review Panel Work Programme
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation which reviews the Panel's Work Programme for 2017/18.</p> <p>Members were invited to note the proposed revisions to the current Work Programme for 2017/18 as detailed in paragraph 3 of the report.</p> <p>Following concerns raised regarding environmental health issues relating to rough sleepers in the Fareham Creek area, Members requested that an update be provided on provision made for summer time rough sleepers.</p> <p>It was AGREED that the Panel:</p> <ul style="list-style-type: none"> (a) confirms the programme of items as set out in Appendix A to the report; and (b) notes the progress on actions since the last meeting, as set out in Appendix B to the report.
Outcome	Complete

Link Officer	Richard Jolley
MEETING DATE	12 September 2017
<u>Subject</u>	Health Update
Type of Item	Verbal Update
Action by Panel	<p>The Panel received a verbal update on Local Strategic Health issues from Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection.</p> <p>Councillor Cartwright was pleased to report that following a recent meeting to discuss and agree how partner authorities can work together in meeting the growing demand for health care services in the Borough, the Fareham and Gosport Clinical Commissioning Group has now confirmed that provision will be made for a health and wellbeing hub in the new Welborne Garden Village.</p> <p>Councillor Cartwright announced that he has been appointed as a co-opted member of the Hampshire Health and Adult Social Care Select Committee and will report on this further to the Panel once he has attended his first meeting on the 21 September 2017. In addition, Councillor Cartwright advised the Panel that he has made a request that he be invited to a future meeting of the Fareham Community Hospital Task Force that is run by Suella Fernandez, MP. He will report back to Members on this in due course.</p> <p>Members raised concerns regarding the potential travelling difficulties that some residents will encounter in using the new GP same-day service scheme that has been set up at Fareham Community Hospital. It was noted that the scheme is being run on a trial basis and will be reviewed to assess whether it has been successful. Patients will still be able to see their own GP for routine appointments if they wish to do so and with those patients making use of the scheme who are more able to do so, appointments should be freed up to offer to patients who are less able to travel.</p> <p>It was AGREED that Councillor Cartwright be thanked for providing his verbal update.</p>
Outcome	Complete
Link Officer	N/A

<u>Subject</u>	Police and Crime Panel
Type of Item	Verbal Update
Action by Panel	<p>The Panel received a verbal update on the Police Crime Panel from Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection.</p> <p>Councillor Cartwright reported that the Police Crime Panel met on the 07 July 2017. In addition to appointing the Chair and Vice Chair of the Panel and welcoming newly elected Members, the meeting received announcements by the Police Crime Commissioner, heard feedback from the Chief Constable on the Six Areas of Focus, discussed progress being made in the PEEL inspection assessment, reviewed the Estates Strategy and received an update on the Police and Crime Delivery Plan. Councillor Cartwright advised that the Police Crime Panel continues to be frustrated with format of the plan which makes it difficult to identify how progress is being made. The Panel has asked that the plan provides greater clarity on actions to be taken and the end dates for achievement.</p> <p>It was AGREED that Councillor Cartwright be thanked for providing his presentation.</p>
Outcome	Complete
Link Officer	N/A
<u>Subject</u>	Fareham Town Centre Public Spaces Protection Order
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation by the Community Safety Manager on the Fareham Town Centre Public Spaces Protection Order (PSPO).</p> <p>The presentation highlighted:-</p> <ul style="list-style-type: none"> the training undertaken by the Neighbourhood Police teams, Enforcement Officers, Community Safety staff and Environmental Health Officers;

	<ul style="list-style-type: none"> • the clear signage that has been provided to advise residents of the PSPO; • the communication of the PSPO through the Neighbourhood Watch Newsletter and Fareham Today Magazine; • the work done with Partnership Agencies such as Licensing colleagues and the Department for Work and Pensions in dealing with vulnerable people; • the significant reduction in crime figures over a comparable period of time; and • the work done by the Partnership Action Group to share information and support the PSPO. <p>Moving forward, work will continue with the Partnership Action Group, reviews and risk assessments on Council owned land and buildings will take place and more work will be done with the Pharmacies Network and Public Health England. Regular reviews of the PSPO will also continue to take place.</p> <p>It was AGREED that the Community Safety Manager be thanked for her very informative presentation.</p>
Outcome	Complete
Link Officer	Narinder Bains
<u>Subject</u>	Proposals for Virtual Parking Permits
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation from the Head of Parking and Enforcement on proposals to introduce virtual parking permits.</p> <p>The presentation provided an overview of how a virtual parking permit system would work and highlighted the advantages it would produce against the current system. Taking into account officer time, postage charges and the cost of materials the Head of Parking and Enforcement explained that the current cost of producing the Borough's various 2,400 parking permits is around £10 per permit. This compares to a cost of 98p per permit through a virtual parking permits system. The entire process of purchasing and recording permits would be handled by an outside company who would download details of valid permits to the hand-held devices that Enforcement Officers use.</p>

	<p>The Head of Parking and Enforcement advised that once discussions have taken place with the Council's Data Protection Manager to ensure that any system taken up is data protection compliant, a report will be prepared for the Executive Member for Health and Public Protection to make a decision on whether to implement a virtual parking permit system.</p> <p>It was AGREED that the Head of Parking and Enforcement be thanked for his presentation.</p>
Outcome	Complete
Link Officer	Kevin Wright
Subject	The Food Standards Agency's Plans for the future Regulation of Food
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation by the Head of Environmental Health on the Food Standards Agency's draft plans for the future regulation of food.</p> <p>The presentation outlined that the draft plans will change the way in which Food Safety is regulated from 2019 onwards. This will involve businesses being responsible for producing food that is safe and a requirement that they can demonstrate that they do so. Businesses that are doing the right thing for consumers will be recognised; action will be taken against those that are not. Businesses will be expected to meet the costs of this new regulation.</p> <p>A centralised database of all food businesses will be created and a digitally enabled approach will make it easier for businesses to get information. Evidence of compliance will be required before trading commences and in the longer term there will be a requirement for businesses to secure a permit before trading.</p> <p>Those businesses that are able to demonstrate sustained compliance will be recognised by a reduction in the regulatory burden on them. For some businesses, the risk will be so low that they do not merit inspection. For others, inspection could be more intrusive and rigorous.</p> <p>A wider range of information sources will be used to base judgements on Food Safety and Standards, including Private Assurance Schemes, Primary Authority arrangements and Certified Regulatory Audits.</p> <p>The Local Authority Role in future regulation will involve approval of registration/issuing permits to trade, the issue of mandatory food hygiene ratings, desk top assessment of exempted businesses and enforcement when things go</p>

	wrong. It was AGREED that the Head of Environmental Health be thanked for providing his presentation.
Outcome	Complete
Link Officer	Ian Rickman
<u>Subject</u>	Health and Public Protection Policy Development and Review Panel Work Programme
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation which reviews the Panel's Work Programme for 2017/18.</p> <p>Members were invited to note the proposed revisions to the current Work Programme for 2017/18 as detailed in paragraph 3 of the report.</p> <p>It was AGREED that the Panel:</p> <ul style="list-style-type: none"> (a) approves the programme of items for 2017/18, as set out in Appendix A to the report; and (b) notes the progress on actions since the last meeting, as set out in Appendix B to the report.
Outcome	Complete
Link Officer	Richard Jolley
MEETING DATE	14 November 2017
<u>Subject</u>	Presentation by Hampshire Police
Type of Item	Presentation

<p>Action by Panel</p>	<p>The Panel received a presentation from Chief Inspector Sharon Woolrich from Hampshire Constabulary.</p> <p>Chief Inspector Woolrich provided members with an overview of public protection matters, reporting that crime is increasing in Fareham, as it is across all Districts in Hampshire. This is against a backdrop of Hampshire Constabulary being the third lowest funded Force nationally with one of the lowest ratios of officers per 1000 population and the highest crime rate ratio to officer numbers. The Police Crime Commissioner and the Chief Constable continue to work to secure a correction in the level of funding for Hampshire but it is unlikely that this will be achieved in the short term and the Force will still be required to make further cuts of £21m from the budget over the next 2 years.</p> <p>Members were provided with data illustrating the level of calls for service received by the Force during the 12 month period ending September 2017. Fareham is well served for calls that are considered to present an immediate risk to life, with 91% of calls responded to within the 20 minute target time. This compares to a county performance of 76%.</p> <p>Levels of crime are increasing, although at a slower rate in Fareham than the rest of the County. Some of the increase relates to vulnerability issues such as child exploitation, child abuse and domestic abuse. This is an area that HMIC has previously highlighted as requiring improvement in Hampshire and the work done by the Force to target this type of criminal activity partly explains the increase in the numbers of cases being reported and pursued.</p> <p>Chief Inspector Woolrich gave an overview of safeguarding which explained the purpose of Sarah’s Law (Right to Ask), Claire’s Law (Right to Know) and provided an overview of Operation Encompass which deals with early communication with schools where a child has been involved in a domestic abuse situation so that provision can be made to ensure the child is supported and feels safe. Chief Inspector Woolrich also reported that Child Abduction Notices (CAWNS) have increased from 43 in 2016 to 98 in 2017. CAWNS are an early intervention used by police to disrupt contact between an adult and a vulnerable child.</p> <p>Members commented on the difficult job that the police force is still expected to do despite the cuts in funding that have already taken place and with further cuts planned over the next two years.</p> <p>Councillor Davies raised concerns regarding a series of thefts from work vans that are parked at residential premises overnight. Councillor Davies invited police advice on how this type of crime can be prevented. Chief Inspector Woolrich reported that this is a known issue and police advice to the public is to leave vans at work overnight rather than take them home. Where this is not possible, people are advised to remove the tools from vans overnight.</p>
<p>Outcome</p>	<p>Complete</p>

Link Officer	N/A
<u>Subject</u>	Police Crime Panel
Type of Item	Verbal Update
Action by Panel	<p>The Panel received a verbal update from Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection.</p> <p>Councillor Cartwright reported on the Police Crime Panel meeting that took place on the 06 October 2017. The agenda included:</p> <p>A review of the Estates Plan which unfortunately did not provide any further information regarding the location of police premises in Fareham Town Centre.</p> <p>Discussion regarding funding issues, with the Commissioner advising that whilst the position is difficult and resourcing is stretched, the force is 'not yet in crisis' and will continue to deliver a response to people at risk.</p> <p>The presentation of the Police Crime Commissioner's annual report to the Police Crime Panel which sets out on update on the delivery of key objectives set out in the Police and Crime Plan.</p> <p>Councillor Cartwright was disappointed to report that there has not been any improvement in the accessibility of information made available to the general public and it continues to be difficult for people to understand action that has been taken to address issues and concerns that have been raised.</p> <p>It was AGREED that Councillor Cartwright be thanked for providing his update.</p>
Outcome	Complete
Link Officer	N/A
<u>Subject</u>	Health Update

Type of Item	Verbal Update
Action by Panel	<p>The Panel received a verbal update by Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection.</p> <p>Councillor Cartwright reported that he attended the Joint Governing Body meeting of the Clinical Commissioning Group on 01 November 2017. There were several items on the agenda, including:</p> <p>A report on finances which indicates that funding is 'off plan' by £4.6m. The CCG is forecasting to bring funding back on track but it is concerning that there is £15.5m unmitigated risk not yet accounted for.</p> <p>An update on performance targets which resulted in discussion taking place regarding bed blocking issues caused by the lack of availability of Hampshire Social Care Services.</p> <p>Councillor Cartwright also reported that he attended a recent meeting of the Adult and Social Care Select Committee which scrutinises the operation of health services in the County. The Committee discussed the Transformation to 2019 plans which will need to deliver efficiency savings across Hampshire and considered issues relating to the provision of health services. The meeting also received a presentation on Substance misuse services.</p> <p>It was AGREED that Councillor Cartwright be thanked for providing his verbal update.</p>
Outcome	Complete
Link Officer	N/A
<u>Subject</u>	Annual Health and Safety Performance 2016/17
Type of Item	Report
Action by Panel	<p>The Panel received a report by the Head of Environmental Health on the Council's Annual Health and Safety Performance 2016/17.</p> <p>It was AGREED that the Health and Public Protection Policy Development and Review Panel notes:-</p>

	<p>(a) the work undertaken by all employees to maintain health and safety standards and, where necessary, improve health and safety performance for the benefit of all concerned during 2016/17, and</p> <p>(b) that the Council as an employer continues to achieve a standard of health and safety management within its activities that meets statutory requirements and demonstrates competence in health and safety management.</p>
Outcome	Complete
Link Officer	Ian Rickman
Subject	Air Quality Update
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation by the Head of Environmental Health on the UK Plan for tackling roadside nitrogen dioxide levels and the implication for Fareham Borough.</p> <p>The presentation outlined the responsibility for Local Authority Air Quality Management, the Fareham Air Quality Management Areas (AQMAs), the UK Plan for tackling roadside nitrogen dioxide levels and the implications for Fareham as a result of the Air Quality Direction that has been served on the Council.</p> <p>The Air Quality Direction requires the Council to produce an initial plan by 31 March 2018 to identify measures which will deliver compliance in the shortest possible time. This is known as the feasibility study. By 31 December 2018, the final plan to identify the preferred option to deliver compliance in the shortest possible time must be produced. A Strategic Member led working group has been established to manage the delivery of the project.</p> <p>The main element of the compliance direction relates to a section of the town centre Bypass from the Delme roundabout through Eastern and Western Way and a short section of the minor reads off of these, i.e. the A27 toward Portchester, the A32 toward Gosport and the A27 toward the Redlands Lane junction.</p> <p>As there are other Councils with similar issues, an opportunity has been taken to set up collaborative working with Surrey Heath, Rushmoor and Guildford Councils to share knowledge and expertise and to take advantage of procurement and project management savings.</p>

	<p>The next stage of the process being undertaken to reach the 31 March 2018 deadline is to procure and undertake an Automatic Number Plate Recognition (ANPR) survey. This will provide data about the vehicles using the area around the bypass to inform decisions on what measures will deliver compliance in the shortest possible time.</p> <p>It was AGREED that the Head of Environmental Health be thanked for his informative presentation.</p>
Outcome	Complete
Link Officer	Ian Rickman
Subject	Health and Public Protection Policy Development and Review Panel Work Programme
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation which reviews the Panel's Work Programme for 2017/18.</p> <p>It was suggested and agreed that it would be useful for the Panel to receive a further update on the Fareham Town Centre Public Spaces Protection Order at a future meeting of the Panel.</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) an agenda item entitled 'Update on the Fareham Town Centre Public Spaces Protection Order' be added to the agenda of the meeting scheduled to take place on the 06 March 2017; (b) subject to the inclusion of the agenda item agreed in (a) above, the Panel approves the programme of items for 2017/18, as set out in Appendix A to the report; and (c) the Panel notes the progress on actions since the last meeting, as set out in Appendix B to the report.
Outcome	Complete

Link Officer	Richard Jolley
MEETING DATE	16 January 2018
<u>Subject</u>	Police Crime Panel
Type of Item	Verbal Update
Action by Panel	<p>The Panel received a verbal update from Councillor T M Cartwright, MBE, Executive Member for Health and Public Protection, on the Police Crime Panel.</p> <p>Councillor Cartwright advised that the next meeting of the Police Crime Panel will take place on 26 January 2018. Topics for discussion will include plans for the new police station, the level of the policing precept for 2018/19, Central Government funding arrangements, the Police Crime Plan and the appointment of a Deputy Police Crime Commissioner.</p> <p>Councillor Cartwright also reported that he attended a Working Group meeting on 15 December 2017 which reviewed the draft scope of the Police Crime Plan and discussed future topics for proactive scrutiny.</p> <p>Members thanked Councillor Cartwright for providing his verbal update.</p>
Outcome	Complete
Link Officer	N/A
<u>Subject</u>	Health Update
Type of Item	Verbal Update
Action by Panel	The Panel received a verbal update from Councillor Cartwright, MBE, the Executive Member for Health and Public Protection, on local strategic Health issues.

	<p>Councillor Cartwright reported that he attended a meeting of the Local Clinical Commissioning Group recently where discussions took place on how the availability of appointments can be improved across the area. The CCG has a number of initiatives to explore to help achieve this and will attend local Community Action Team (CAT) meetings across the Borough to exchange information with residents and gain feedback.</p> <p>Councillor Cartwright advised that there has been a significant amount of publicity for the emergency appointment system that is being trialled at the Fareham Community Hospital and he was pleased to report that the trial is going well. It is hoped that other GP surgeries in the area will join the scheme.</p> <p>In response to Members' enquiries regarding the recent collapse of the Carillion group, Councillor Cartwright advised the Panel that he has received assurances from the Chief Executive of Queen Alexandra Hospital that contingency plans are in place to ensure that the hospital is able to provide a business as usual service.</p> <p>Members enquired about the services that will be provided at the Welborne Health and Well-being hub and whether there is any information available as to when the services will become available. The Director of Planning and Regulation explained that the Council is working with the Fareham and Gosport Clinical Commissioning Group to develop these proposals, but that it was likely that this detail on service provision may only be forthcoming as part of a future Reserved Matters Planning Application.</p> <p>Councillor Cartwright was thanked for providing his verbal update.</p>
Outcome	Complete
Link Officer	N/A
<u>Subject</u>	Enforcement and CCTV Update
Type of Item	Presentation
Action by Panel	The Panel received a presentation by the Head of Parking and Enforcement on CCTV and Enforcement Services across the Borough.

	<p>The presentation included an overview of the CCTV cameras available across the Borough, the assistance it provides to the police in the prevention and detection of crime, the maintenance service that is provided by Chroma Vision and details of the assistance the CCTV control room provides to Hampshire Highways in ensuring that there is no unauthorised night time access to the Fareham/Gosport Bus Rapid Transit (BRT) route by controlling the barriers on the route, closing them when the last bus has departed and raising the barriers prior to the first bus using the route the next day. He also outlined the number of arrests that were made by the police across Fareham and Gosport in 2017 as a result of CCTV footage. Possible income generation opportunities were also highlighted that could offer CCTV monitoring and maintenance services to private companies and businesses that own CCTV equipment that is not being fully utilised.</p> <p>The Head of Parking and Enforcement outlined the many areas of responsibility that are covered by the Enforcement Service, including fly tipping, littering, dog fouling and removal of abandoned vehicles. There are 2 full time Enforcement Officers who patrol the Borough and issue fixed penalty notices where appropriate.</p> <p>The Panel was reminded that the Public Spaces Protection Order was introduced last year which formed part of a large campaign to reduce instances of dog fouling. The litter campaign was complemented by free pouches being given away to members of the public for disposal of cigarette ends and chewing gum. Members were invited to take samples of the pouches with them to distribute to residents.</p> <p>The Head of Parking and Enforcement also explained that there were 5 traveller encampments that took place last year which was the highest number in the Borough since 2012. To help combat the number of encampments, concrete bollards have been erected to restrict vehicular access at Stubbington recreation ground and the open space at Fareham Leisure Centre. The Enforcement Team works closely with the Streetscene Team to make sure that gates and barriers that protect vulnerable areas are used effectively.</p> <p>The Head of Parking and Enforcement was thanked for providing his presentation.</p>
Outcome	Complete
Link Officer	Kevin Wright
<u>Subject</u>	Health and Public Protection Policy Development and Review Panel Work Programme

Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation which gives a preliminary review of the Panel's Work Programme for 2017/18 and the draft Work Programme for 2018/19.</p> <p>In reviewing the Work Programme for 2017/18, Members requested that a verbal update on Air Quality be brought to the meeting of the Panel scheduled to take place 06 March 2018.</p> <p>In giving initial consideration to the draft Work Programme for 2018/19, Members discussed and agreed that the Police Crime Commissioner be invited to a future meeting to give an update on police matters. It was also agreed that a Representative from the Fareham & Gosport Clinical Commissioning Group be invited to attend a future meeting to give an update on health services.</p> <p>It was AGREED that, subject to the inclusion of a verbal update on Air Quality being added to the agenda of the meeting scheduled to take place on 06 March 2018, the Work Programme for 2017/18, as attached as Appendix A to the report be approved.</p> <p>Members were invited to put forward any suggested items for inclusion in the draft Work Programme for 2018/19 to the Chairman of the Panel or to the Director of Planning and Regulation in advance of the next meeting.</p>
Outcome	Complete
Link Officer	Richard Jolley

APPENDIX C

**HEALTH AND PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL –
PROPOSED WORK PROGRAMME FOR 2018/19**

Date	Subject		
29 May 2018	Introduction to Portfolio Services		
	Police Crime Panel Update		
	Health Update		
	Review of Work Programme 2018/19		
10 July 2018	Police Crime Panel Update		
	Health Update		
	Annual Update on Fareham & Gosport Environmental Health Partnership		
	Review of Work Programme 2018/19		
11 September 2018	Police Crime Panel Update		
	Health Update		
	Annual Report on Fareham Parking Enforcement Service		
	Review of Work Programme 2018/19		
13 November 2018	Police Crime Panel Update		
	Health Update		
	Annual Update on Health and Safety Performance		
	Review of Work Programme 2018/19		
22 January 2019	Police Crime Panel Update		
	Health Update		
	Annual Update on Fareham Air Quality Issues		
	Preliminary review of Work Programme for 2018/19 and preliminary draft Work Programme for 2019/20		
05 March 2019	Police Crime Panel		
	Health Update		
	Annual Update on Fareham Community Safety Partnership		
	Final Review of Work Programme for 2018/19 and draft Work Programme for 2019/2020		

Unallocated Items

Presentation by the Chief Inspector, Hampshire Police

Presentation by the Hampshire Police Crime Commissioner

Presentation by the Fareham and Gosport I Clinical Commissioning Group

FAREHAM BOROUGH COUNCIL POLICY FRAMEWORK

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Licensing Policy;
- (d) Development Plan:
 - Fareham Local Plan Part 1: Core Strategy;
 - Fareham Local Plan Part 2: Development Sites and Policies;
 - Fareham Local Plan Part 3: The Welborne Plan;
- (e) Community Safety Strategy; and
- (f) Corporate Strategy.